Eden Academy Trust
Together for better

Social Inclusion Officer

Band 9

	Essential	Desirable	Identified
Experience	• Experience of working with and supporting vulnerable students and their families • Awareness of relevant legislation • Working knowledge of the Early Help Assessment process	• Experience in child protection issues, ideally in education or the public services • Experience in supporting positive school attendance. • Knowledge of relevant legislation • A relevant qualification and/or experience in the field of education, social work/social care and/or community work • An awareness of current issues affecting children and young people	Application Form Interview References
Qualification	• Good levels of attainment in English and Maths (GCSE Grade C or above) • Have completed a relevant course of further education and show a commitment to lifelong learning.	• Degree or other related qualification • Evidence of Continuing Professional Development relevant to the post	Application Form Interview References
Training	• Willingness to undertake further training to improve skills, e.g. in counselling skills and in Parenting Education		Application Form Interview
Personality and Attitude	• Ability to develop good relationships with a variety of professionals • Have the ability to deal with sensitive issues in a professional manner, understand	• Enjoyment of working within an educational environment • Enjoy varied work & fast paced environment	Interview References

	the need for confidentiality when appropriate and to ensure clear and sensitive communication with parents/carers. • Willing to participate fully in school life • Enjoy working within a team and have the ability to work proactively with a wide range of personalities • Self-motivated • Determined • High level of initiative • Sense of humour • Sound judgement • Calm under pressure • Personable and approachable • Professional in appearance, manner and attitude		
Knowledge/ Skills	• High levels of administrative and organisational skills • Ability to consult, reflect, analyse, persuade, negotiate and influence to establish most effective and logical course of action • Ability to work co-operatively and proactively with colleagues • To take the school lead on individual child protection cases and where students are deemed children in need or vulnerable • Ability to work effectively with students to support teaching and learning in a professional	• Have a sense of vision to provide forward looking advice and guidance with regards to the school's approach to child protection and inclusion issues across the whole school • Ability to facilitate/deliver a parenting programme or similar • Ability to facilitate/deliver specific group and individual work with children on emotional well being	Interview References

	manner • Good oral and written communication, problem solving and liaison skills • Ability to prioritise and manage time with evidence of meeting deadlines and achieving objectives • Evidence of competent IT skills • Ability to respond to challenging circumstances		
Behaviour and other related characteristics	• Commitment to self and team development • Work in ways that promote equality of opportunity, participation, diversity and responsibility • A commitment to abide by and promote the Academy's Equal Opportunities, Health and Safety and Child Protection Policies • A professional responsibility to promote and safeguard the welfare of children and young people • The post holder will require an enhanced CRB		